

**AUDIT COMMITTEE**  
**FORWARD WORK PROGRAMME 2013/14 and 2014/15**

| MEETING DATE           | AGENDA ITEM   | AUTHOR   |
|------------------------|---|--|
| <b>29 January 2014</b> | <ul style="list-style-type: none"> <li>• Risk Management</li> <li>• Treasury Management Update and Strategy</li> <li>• Annual Report on external inspections</li> <li>• Protocol on Collaboration</li> <li>• Audit Charter update</li> <li>• Action Tracking</li> </ul>   | Karen Armstrong<br>Liz Thomas<br>Gareth Owens<br>Peter Evans<br>David Webster<br>David Webster   |
| <b>26 March 2014</b>   | <ul style="list-style-type: none"> <li>• Improvement Assessment Letter (WAO)</li> <li>• Annual Financial Audit Outline (WAO)</li> <li>• Treasury Management Update</li> <li>• Internal Audit Strategic Plan</li> <li>• PSIAS compliance</li> <li>• Audit Committee Self Assessment</li> <li>• Internal Audit Progress Report</li> <li>• Action Tracking</li> <li>• Forward Work Programme</li> <li>• Recommendation implementation and response to ICO</li> <li>• Private Meeting (WAO and IA)</li> </ul> | Liz Thomas<br>David Webster<br>David Webster<br>David Webster<br>David Webster<br>David Webster<br>David Webster<br>David Webster<br>David Webster / Peter Evans |
| <b>25 June 2014</b>    | <ul style="list-style-type: none"> <li>• Assessment of Internal Audit Report (WAO)</li> <li>• Regulatory Programme (WAO)</li> <li>• Annual Improvement Report (WAO)</li> <li>• Certification of Grants and Returns Report (WAO)</li> <li>• Internal Audit Progress Report</li> <li>• Internal Audit Annual Report</li> </ul>  | David Webster<br>David Webster   |

| MEETING DATE          | AGENDA ITEM   | AUTHOR  |
|-----------------------|---|---|
|                       | <ul style="list-style-type: none"> <li>• Action Tracking</li> <li>• Forward Work Programme</li> <li>• Risk Management Update</li> </ul>   | David Webster<br>David Webster<br>Vicki Woolf   |
| <b>16 July 2014</b>   | <ul style="list-style-type: none"> <li>• WAO Certification of Grants report</li> <li>• Draft Statement of Accounts</li> <li>• Draft Annual Governance Statement</li> <li>• Treasury Management Update and Annual Report 2012/13</li> <li>• Financial Procedure Rules</li> </ul> | Liz Thomas<br>Liz Thomas<br>Gareth Owens<br>Liz Thomas<br><br>Liz Thomas                        |
| <b>September 2014</b> | <ul style="list-style-type: none"> <li>• Statement of Accounts 2012-13</li> <li>• Audit of Financial Statements (WAO)</li> <li>• Internal Audit Progress Report</li> <li>• Action Tracking</li> <li>• Forward Work Programme</li> </ul>   | Liz Thomas<br><br>David Webster<br>David Webster<br>David Webster                               |
| <b>December 2014</b>  | <ul style="list-style-type: none"> <li>• Internal Audit Progress Report</li> <li>• Action Tracking</li> <li>• Forward Work Programme</li> <li>• Risk Management update</li> <li>• Code of Corporate Governance</li> <li>• Treasury Management Mid Year Update</li> </ul>        | David Webster<br>David Webster<br>David Webster<br>Vicki Woolf<br><br>Peter Evans<br>Liz Thomas |